

**SINE DIE MEETING OF THE MAYOR AND COUNCIL
BOROUGH OF HARRINGTON PARK
COUNTY OF BERGEN
JANUARY 4, 2020
MINUTES**

(PAH) Call Meeting to Order: Time: 11:32am

(PAH) Mayor's Announcement:

“In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. Notice of meetings posted on the bulletin board in the Municipal Center and have been emailed to the BERGEN RECORD, SUBURBANITE, THE NORTHERN VALLEY PRESS and copies have been provided to individuals requesting same.”

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	X	
EVANELLA (GE)	X	
WALKER (DW)	X	
BROCKMAN (JB)	X	
PEDERSEN (JP)	X	
CHUNG (JC)	X	

Also present: Ms. Ann H. Bistriz –Borough Clerk/Administrator
 Mr. John R. Dineen-Borough Attorney
 Mr. Kunjesh Trivedi, CFO/Tax Collector

(PAH) Flag Salute

(PAH) Suspend the Regular Order of Business

Motion GE

Second JP

Vote AIF

(PAH) Open the Meeting to the Public

Motion GE

Second JP

Vote AIF

(PAH) Citizen of the Year 2019-Ms. Suellen Spillane

It has been a tradition to honor residents who contribute to our community who improve our community in an outstanding manner. PAH invited Suellen Spillane to the floor for a presentation.

Proclamation

WHEREAS, The Borough of Harrington Park has a long tradition of honoring those who volunteer their time and efforts to improve the quality of life in our community; and

WHEREAS, Ms. Suellen Spillane has been a resident of Harrington Park since 1986, and

WHEREAS, Suellen Spillane has a distinguished record of community service to our community; and

WHEREAS, Ms. Spillane was very active in the Harrington Park School by being involved as a class mom, library volunteer, arts and crafts coordinator, and costume director in the Harrington Park 8th grade class play; and

WHEREAS, Suellen Spillane; led a friendship circle for her daughters when we were in middle school, to help foster positive female friendships, during those difficult years; and

WHEREAS, She coordinated efforts to purchase and distribute Christmas gifts at a school in Edgewater that services extremely under privileged children; and

WHEREAS, Ms. Spillane is a two-time cancer survivor, and has volunteered at the hospital to help talk to those newly diagnosed; and

WHEREAS, Suellen Spillane has been a speaker at the Triple Negative Breast Cancer Annual gala; and

WHEREAS, Suellen is the owner of Suellen Spillane Interiors, and has graciously offered her talents to help decorate and re-design areas of our municipality; and

WHEREAS, Suellen Spillane was appointed as Chairperson of the Beautification Committee in 2012; and

WHEREAS, as Committee Chair, **Suellen** has fundraised money to purchase new town entrance signs, provide season decorations, and construct the pergola between the Borough Hall and Library; and

WHEREAS, in addition, she has worked with the Environmental Commission to design the new landscaping at Borough Hall, and as well as, a variety of gardens throughout the town, just to name a few projects.

NOW, THEREFORE, let it be known that,

Suellen Spillane
is recognized by the Borough of Harrington Park as
Citizen of the Year 2019

BE IT FURTHER UNDERSTOOD, that the residents of Harrington Park extend our thanks and appreciation for her years of dedicated service.

Thank you and Congratulations.

Paul A. Hoelscher, Mayor

Ms. Rosalie Hoelscher attested that she is wonderful to work with and incredibly creative.

Richard Spillane, Ms. Spillane's husband agreed.

Ms. Jessica Spillane, stated that Suellen is a wonderful role model for all, not just as a mother and grandmother. PAH agreed, adding that the "Apple doesn't fall far from the tree."

Ms. Spillane thanked all for the support that the Borough gives her and how responsive everyone is to all her requests. She also thanked everyone for their patience as she has learned to maneuver through the government processes that all departments need to follow.

PAH-thank you for all you do and Bless you and your family.

(PAH) Close Meeting to the Public

Motion GE

Second JP

Vote AIF

(PAH) Return to the Regular Order of Business

Motion GE

Second JP

Vote AIF

Minutes:

(PAH) Agenda Minutes-December 9, 2019

Motion GE
Second JP
Discussion NONE
Vote AIF (abstain JC)

Regular Meeting Minutes-December 16, 2019

Motion GE
Second DW
Discussion NONE
Vote AIF (Abstain JB, JP)

Correspondence: Addendum AA

Motion JP

Second JB

Vote AIF

Consent Resolutions (A-F)

- (A) **2019-155** Approving Authorization Of Promotional Review By Council Committee Members
- (B) **2019-156** Hiring of Substitute Crossing Guard
- (C) **2019-157** Membership Approval Harrington Park Volunteer Fire Department
- (D) **2019-158** Transfer of Funds
- (E) **2019-159** Payment of Claims
- (F) **2019-160** Agreement for Professional Services-Neglia Engineering
- (G) **2019-161** Resolution Authorizing Purchase Contracts With Certain Approved Bergen County Cooperative Council Contract Vendors Pursuant To N.J.S.A.40a:11-10

Motion GE

Second DW

Discussion NONE

Vote AIF-JP abstain A

(PAH) Old and Unfinished Business:

- (JC) Recreation is moving forward with the Highland Field Pavilion-looking forward to the Spring for the project to begin.
Thank you for Suellen Spillane for working with Recreation, Board of Education and the Borough in general. Your creativity and availability to help the community is truly appreciated.

(PAH) Closed Session-None

Mayor's Remarks:

Successful 2019. He has learned over the years that effective leadership you need to pay attention to details and surround yourself with competent people. No one has an individual agenda and we all work together for the community. This applies to Council as well as our staff. Even when there are disagreements, all is handled in an appropriate fashion.
PAH quoted Yogi Berra, "If it ain't broke, don't fix it!"

All Council was welcomed back for another year.

Council Member's Remarks: None

Adjournment Sine Die (2019 Business) Time: 11:48am

Motion: GE

Second: JP

Vote: AIF

Addendum A
RESOLUTION
2019-155
APPROVING AUTHORIZATION OF PROMOTIONAL REVIEW BY
COUNCIL COMMITTEE MEMBERS

WHEREAS, Chief Maalouf has requested the Police Committee to Review the Department Promotion Process; and

WHEREAS, Harrington Park wishes to promote officers from the Police Department as per Ordinance #742; and

WHEREAS, the Mayor and Council approve the process of development of application essay and officer interviews, once reviewed by the Police Committee

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Harrington Park that the Police Committee shall review the promotion procedure of the Harrington Park Police Department and approve the commencement process.

Addendum B
Resolution 2019-156
Hiring of Substitute Crossing Guard

WHEREAS, Council has been advised by Chief Maalouf that there is a need for a Substitute Crossing Guard; and

WHEREAS, Chief Maalouf recommends the hiring of Ms. Martha Francis to fill such position as soon as allowable; and

WHEREAS, Ms. Francis shall trained appropriately and be paid at the prevailing wage as per the 2019 Salary Ordinance.

THEREFORE BE IT RESOLVED, that the Mayor and Council of Harrington Park shall hire Ms. Martha Francis for the position of Substitute Crossing Guard.

Addendum C
Resolution
2019-157
Membership Approval Harrington Park Volunteer Fire Department

WHEREAS, Zachary Smith is a member of the Harrington Park Volunteer Fire Department; and

BE IT RESOLVED, the Mayor and Council shall approve Mr. Zachary Smith to be approved for membership in the New Jersey's State Fireman's Association.

Addendum D
Resolution
2019-158
Transfer of Funds

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that upon the recommendation of the Chief Financial Officer, the following transfers be made at this time between 2019 Budget line items.

From

9-01-28-370-000-241	Park Recreation- SP Programs	\$1,900.00
9-01-31-460-000-200	Gasoline OE	\$5,500.00
9-01-20-150-000-200	Tax Assessment OE	\$2,000.00

Total		\$9,400.00
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9-01-28-375-000-220	Park Recreation OE	\$900.00
9-01-28-370-000-101	Park Recreation SW	\$1,000.00
	Public Buildings and Grounds	
9-01-26-310-000-224	OE	\$4,000.00
9-01-25-255-000-249	Fire OE	\$1,500.00
9-01-20-150-000-100	Tax Assessment SW	\$2,000.00

Total		\$9,400.00
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**Addendum E
Resolution
2019-159**

Payment of Claims

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2018)	\$ 4,649.30
Current Appropriations (2019)	\$ 91,988.18
General Capital Fund	\$ 1,964.88
Animal Trust	\$ 200.00
Miscellaneous Trust	\$ 792.56
Affordable Housing Trust	\$
Open Space Trust Fund	\$ 890.00
Grants	\$
Escrow	\$ 10,827.52

Total	\$ 111,312.44
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WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the

claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages 12/20/19	\$ 132,878.53
Payroll- Salaries/Wages	\$
Payroll- Salaries/Wages	\$
Local School- December	\$ 1,040,529.00
Regional School –	\$
Health Benefits- November – December 2019	\$ 87,704.22
Capital Fund	\$
Debt Services Principle (bond)	\$
Debt Services Interest	\$
Debt Service Loan/Interest (NJEIT)	\$

TOTAL \$ 1,261,111.75

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$1,372,424.19** be approved and ratified respectively.

**Addendum F
Resolution
2019-160**

AGREEMENT FOR PROFESSIONAL SERVICES

WHEREAS, Borough of Harrington Park has chosen to enter into a grant agreement in the amount of \$75,000.00 with Bergen County Community Development to construct an ADA Accessible Restroom within Borough Hall within the Borough; and

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for this project; and

WHEREAS, the Agreement for Professional Services includes a lump sum cost of \$8,900.00 representing Architectural and Engineering Costs, on a time basis (schedule in contract) not to exceed \$4,650.00 representing Construction Administration Services, and on a material basis (schedule in contract) not to exceed \$1,500.00 representing Reimbursable Expenses; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for the Bergen County Community Development Block Grant project for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.
Acct. # 9-01-41-700-000-001

**Addendum G
2019-161**

**RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN
APPROVED BERGEN COUNTY COOPERATIVE COUNCIL CONTRACT VENDORS
PURSUANT TO N.J.S.A.40A:11-10**

WHEREAS, the Borough of Harrington Park is a party to a cooperative purchasing agreement with the Bergen County Cooperative Pricing Council a cooperative purchasing program organized pursuant to N.J.S.A. 40a:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the Local Public Contracts Law authorizes a municipality to purchase goods and services through duly-formed cooperative purchasing system without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Borough of Harrington park has a need to purchase, on a timely basis, goods or services utilizing Bergen County Cooperative Pricing Council contracts during 2019; and

WHEREAS, the Borough of Harrington Park plans to utilize the Bergen County Cooperative Pricing Council Contract Vendors listed on the attachment, such transaction shall be subject to all conditions applicable to the current Bergen County Cooperative Pricing Council contracts; now, therefore

BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park, in the County of Bergen, that the Purchasing Agent is hereby authorized to purchase goods or services in 2019 from the approved Bergen County Cooperative Pricing Council Contract Vendors on the attached list, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or other similar document. CFO certified that monies are available to below account.
Monies are available in account T-03-56-286-000-335.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Downs Tree Services 65 Royal Ave Hawthorne, NJ 07506	Tree Removal at Tennis Court Hackensack Ave	\$6800.00

**Addendum AA
Correspondence**

December 2, 2019
NJDOT Paving Award Laroche Avenue \$156,000.
Bergen JIF 2020 Budget Public Notice
Insurance cards received from JIF
Expedited contract from Community Development for ADA Compliant bathrooms

Annual Report Bergen Community College.

December 9, 2019

Neglia Engineering correspondence-Community Development-ADA concrete ramp submission

December 10, 2019

Hackensack Avenue Roadway Improvements Project Payment Voucher

December 16, 2019

BCUA Proposed 2020 Budget and Public Notice

Dec. 19, 2019

Haworth Notice of Adoption of required Affordable Housing obligations ordinances.

December 23, 2019

BCUA reimbursement for DPW Grant

Letter from Asm. Schepisi congratulations to newly elected officials.